

Teledyne DGO 162 Corporate Drive, Suite 100 Portsmouth, NH 03801-6815 USA P: 603.474.5571 F: 603.474.3161 www.teledyneoilandgas.com

## **Quality Contact Information**

Please contact **Mark Hudson** to discuss all Quality matters and to schedule all customer audits. Email: <u>Mark.Hudson@Teledyne.com</u> Phone: 603-760-5661

Please contact **Linda Parker** to discuss and schedule all regulatory and registration audits. Email: <u>Linda.Parker@Teledyne.com</u> Phone: 603-760-5644

## To Schedule an External Quality Audit at Teledyne DGO:

- 1. Contact Mark Hudson or Linda Parker within a minimum advance notice of 10 business days. We will make every effort to accommodate your schedule where ever possible.
- 2. Please provide an audit agenda and checklist, when possible, 10 business days prior to the on-site audit. Teledyne DGO would also appreciate advance notice of the estimated opening and closing meeting times included with an agenda.
- 3. Please provide the names, citizenship information, and company name 10 business days prior to the scheduled audit.
- Requests to review TDGO controlled documents prior to an on-site audit must be limited to, Quality Manual, Quality Policy and Quality System third party certification. These are all available on the TDGO website. All other controlled documents must be reviewed on-site. TDGO does not provide company secret documents to external parties.
- 5. Please bring personal protective equipment specifically, steel toed shoes and safety glasses. Personal protective equipment is required in all manufacturing areas.